

The Breastfeeding Network
Report and Financial Statements
for the year ended 31 March 2011

Charity number: SC027007
Company number: SC330639

The Breastfeeding Network

Contents

	Page
Charity information	1
Trustees' Annual Report	2 - 8
Independent Auditor's Report	9 - 10
Statement of Financial Activities	11
Balance Sheet	12
Notes to the Financial Statements	13 - 20

The Breastfeeding Network

Legal and Administrative Information

Charity name	The Breastfeeding Network	
Charity registration number	SC027007	
Company registration number	SC330639	
	Marianne Monie Zoe Chadderton Anabel Hands Phyll Buchanan Elaine Parsons Zoe Walsh Sukie Woodhouse	Chair Appointed 18 January 2011 Appointed 18 January 2011
Company secretary	Mary Broadfoot	
Senior management	Mary Broadfoot Sarah Saunby Kathryn Phillips	
Registered office	38 Cadogan Street Glasgow G2 7HF	
Principal office	PO Box 11126 Paisley PA2 8YB	
Auditors	Alexander Sloan Chartered Accountants 38 Cadogan Street Glasgow G2 7HF	
Bankers	Bank of Scotland plc 58 Neilston Road Paisley PA2 6NE	
Solicitors	Shepherd and Wedderburn 1 Exchange Crescent Conference Square Edinburgh EH3 8UL	

The Breastfeeding Network
Trustees' Annual Report
for the year ended 31 March 2011

The Trustees present their report and the financial statements of the charity for the year ended 31 March 2011.

Trustees

The Directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The Trustees serving during the year and since the year end are detailed on page 1.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 7 September 2007. The company was incorporated under a Memorandum of Association which established the objects and powers of the company and is governed under its Articles of Association.

Appointment of Trustees

New Trustees are appointed by the existing Trustees or by nomination by an existing member, followed by a quorate vote amongst members present at an Annual General Meeting. Invitations are sent to all members and volunteer workers when a position is required to be filled and new Trustees are given the necessary training to carry out their role.

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that systems are in place to mitigate these risks.

OBJECTIVES AND ACTIVITIES

BfN - Sustaining excellent support for breastfeeding

Our History

The Breastfeeding Network (BfN) was founded as a Scottish charity in 1997 to provide breastfeeding support throughout the UK. It is led by mothers who have breastfed, who bring a wide range of skills and experience from all walks of life to enable our organisation to develop and thrive whilst remaining true to our original aims and values.

Our aim

Breastfeeding Network aims to give children the best start in life and create strong families by supporting mothers to breastfeed their babies. We have developed community-based approaches which have successfully reached mothers from communities with low breastfeeding rates who are often also disadvantaged through a variety of factors.

Our support and information about breastfeeding is funded completely independently of companies with a commercial interest in infant feeding, it relies on simple but powerful mother-to-mother support.

The Breastfeeding Network

Trustees' Annual Report for the year ended 31 March 2011

OBJECTIVES AND ACTIVITIES (CONT'D)

Our values

- Mother-to-mother
- Accessible when and where families need help
- Inclusive of women who face barriers to breastfeeding
- Free from commercial interests
- Based on evidence
- Honest and trustworthy

Our approach

Our core activity is to create the setting by which this mother-to-mother support takes place, in an accessible, reliable, consistent and high quality manner. BfN trains mothers who have breastfed and want to help other mothers within their communities. The training is in two stages:

- Breastfeeding Helper training, a level 2 course with 6 credits, accredited by the Open College Network.
- Breastfeeding Supporter training, this intense course takes 2-3 years to complete and is being accredited at level 3. Currently this level 3 training is being accredited with 9 credits.

Mother-to-mother support is then delivered through:

- Helplines: BfN's own Supporterline, and the National Breastfeeding Helpline, which is provided together with the Association of Breastfeeding Mothers.
- Local Breastfeeding Centres/ drop-ins which hold regular, weekly events where women can access support and information face-to-face and meet other new mothers within their community.
- Local Peer Support programmes, which provide a structured combination of community and hospital support co-ordinated by local mothers and tailored to local needs. These provide a systematic approach to increasing breastfeeding rates. This is achieved through consistent, coordinated and focused support spanning the mother's journey as she makes the transition to becoming a mother from pregnancy, through birth and beyond for the first few weeks and months and beyond.

ACHIEVEMENTS AND PERFORMANCE

Our Achievements and Performance 2010-2011

Training Highlights

- 709 Registered Breastfeeding Helpers across the UK.
- Over 500 trainees registered with Open College Network London Region.
- 153 Breastfeeding Supporters [14 on sabbatical].
- 50 tutors and 19 additional supervisors.
- Tutors & supervisors training weekends - one National & two regional.
- Tutor and supervisor training.
- Revisions to Supporter training with units submitted to Open College Network for accrediting at level 3.

The Breastfeeding Network

Trustees' Annual Report

for the year ended 31 March 2011

Supporting Highlights

- Average of 4000 combined calls per month to our helplines (NBH & Supporterline).
- Together with ABM we have received 78,257 calls in the 3 years from the launch of the National Breastfeeding Helpline in February 2008 - 31st March 2011. Calls have steadily increased and now have an average of 7¼ hours per day talk time.
- Phone support in Welsh, Bengali/Sylheti, Tamil/Telugu and Hindi via Supporters running dedicated helplines in their native languages.
- Drugline calls averaging 200 per month.
- More than 140 BfN groups across the country, usually meeting on a weekly basis.
- Email support via the website.
- Peer support schemes in 3 London boroughs: Camden, Islington and, Tower Hamlets, and in Blackpool, North Lancashire, Sandwell, Gloucester, Reading and Suffolk. These are cost effective, sustainable models which blend volunteering and paid help in a positive partnership, helping families in ways that professionals cannot achieve alone.

Communications

- Website - the site is used in over 100 countries around the world. The website lists all BfN assisted drop-ins, drugs in breastmilk information sheets, BfN policies, job adverts, leaflets etc - a valuable resource for anyone with an interest in infant feeding.
- Quarterly newsletter going to over 2000 members and subscribers.
- Email Chat Lists - local and national e-lists available to staff and volunteers providing a forum to support and share information and Lact-helpers which provides a forum to support and sharing of information but which is available to other external Volunteers and Professionals who provide breastfeeding help in the UK. BfN Facebook page is a social networking site aimed at raising awareness of BfN and breastfeeding and providing a discussion forum for volunteers and the public.

National Breastfeeding Helpline - 0300 100 0212

BfN continue to work with the Association of Breastfeeding Mothers (ABM) to provide this service, funded by the Department of Health (DH) and established in 2008. Welsh speakers have the option of having their call answered through the medium of Welsh. Current funding came to an end on 31st March 2011. Further funding is being sought.

Department of Health Secondments

The secondment of Phyll Buchanan and Lorna Hartwell as Infant Feeding Best Practice Adviser ended on 31st March 2011, along with the ending of 8 out of 9 Health Service regional infant feeding coordinator posts.

Drugs in Breastmilk Helpline 0844 412 4665

Wendy Jones (PhD MRPharmS and BfN Registered Breastfeeding Supporter and Trainer) continues to provide much-needed information on compatibility of maternal medication and breastfeeding. The service is widely used by mothers, BfN volunteers, GPs and other Health Care Professionals, including volunteers from the other breastfeeding organisations.

The Breastfeeding Network

Trustees' Annual Report

for the year ended 31 March 2011

Additional help is provided by Ruth Rhodes, a biochemist and BfN Registered Breastfeeding Supporter and Supervisor, who has received additional training to enable her to assist on Drugline. Training courses were held for 28 BfN and ABM volunteers to enable them to answer queries on Drugline in the future. Many of the participants have chosen to use the knowledge gained in their work on the helplines. Information is available on the BfN Website including downloadable information sheets and PowerPoint presentations.

Wendy has provided training to GPs & other health professionals in various locations around the UK. An e-learning package for GPs is now available for purchase from BfN.

Membership and Subscription

All BfN registered volunteers are required to be members of the organisation. As members they have a vote at the AGM and also receive our quarterly newsletter, which continues to be a popular resource. The newsletter is also available for subscribing (non-voting) members of the organisation.

Operations team

Paid core staff hours have increased in response to the growth in services. We have developed more business like structures to meet this demand and a number of employment policies, including a staff handbook are now in place or are being developed. Our annual weekend for the core operations team was held in May 2010 to facilitate communication and good working relationships amongst the operations team and directors.

We developed our strategic approach (see below) and communicated this in the newsletter and the website.

BfN Strategic approach - Sustaining excellent support for breastfeeding

People

- o The needs of breastfeeding mothers and babies are at the heart of everything we do
- o We want to reach out to extend our Network up and down the country to breastfeeding mothers, their support networks and the professionals involved in their care
- o BfN is the people who make it up, and we want to reflect the families we support by recruiting widely from a diversity of backgrounds
- o We are committed to supporting and continuously developing our volunteers and staff in the work they do for BfN
- o We take care to nurture the leaders in our organisation to ensure its growth for the future

Quality

- o We would rather do less really well than compromise on quality
- o Yet we seize opportunities for local initiatives and innovation, striving for the best possible ways to empower breastfeeding mothers
- o We are clear about the frameworks within which we work, for our own safety and that of those we support
- o The training we deliver is of a consistently high standard, where possible verified by external accreditation
- o We ensure that there are sufficient resources to sustain the activities we start

The Breastfeeding Network

Trustees' Annual Report for the year ended 31 March 2011

Communication

- o BfN aims to provide the best independent evidence-based information in the UK about breastfeeding, free from commercial interests in infant feeding
- o We listen actively and well to those we support and to all our volunteers and staff at all levels
- o We talk positively about our work and tell people widely about what we do because we are proud of our achievements
- o Every member of BfN can explain what we do, why we do it and how we do it
- o We are careful to think about what people need and would like to know and to give them information in the most helpful way for them.

Governance

Our governing body consists of our directors and senior management team. They are involved in the running and management of the organisation as well as its governance. The role of our management team is to ensure we work within the objects of our charity as set out in the Memorandum & Articles of Association and our Code of Conduct is upheld by our volunteers and staff. The role also includes:

- Accountability - ensuring our responsibilities are met.
- Policy making -ensuring appropriate policies and systems are in place. Additional policies have been introduced to help us understand the requirements of working with local NHS health professionals and develop trust. Each policy has an action plan, audited annually to measure progress and compliance. Volunteers & paid staff take part in relevant training as part of CPD e.g. hand hygiene, safeguarding and information governance online training. Policies are reviewed as part of document control, audited annually and reviewed every two years, or more often as required to keep up-to-date with legislation and changing service standard.

There are sub-groups within the national core team to lead on the implementation of these policies. The HR team lead on the staff policy and equality & diversity. Directors lead on Safeguarding, Health & Safety, Information Governance and Risk Management.

Decision making

Each area uses supervision structures to work through local issues brought by volunteers. Important or unresolved concerns are reported up - either to Tutor Leadership Group, Supervision Leadership Group or in the case of serious issues straight to the directors. As a charity we are governed by our Memorandum and Articles of Association and within this document we have set our own standards. Our work is designed to complement the work being done by Health Professionals. Our approach is a mother centred one; believing that the mother has the best interests of her child at the heart of any decisions she may make. Our role is to listen, give evidence-based information and support the mother to make informed decisions. All volunteers are required to sign our Code of Conduct, ensuring we uphold this standard.

BfN's two leadership groups, Tutor Leadership Group (overseeing the quality of training and other training issues) and Supervision Leadership Group (overseeing supervision issues) continue to work effectively and met together in earlier this year to discuss overlapping issues.

FINANCIAL REVIEW

The Statement of Financial Activities shows net resources expended for the year of £120,359. A total of £600,077 was retained in accumulated funds at the year end.

The Breastfeeding Network

Trustees' Annual Report for the year ended 31 March 2011

Reserves policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level to provide sufficient funds to cover management, administration and support costs.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also Directors of The Breastfeeding Network for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- the Trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The Breastfeeding Network
Trustees' Annual Report
for the year ended 31 March 2011

Auditors

A resolution proposing that Alexander Sloan, Chartered Accountants, be reappointed as auditors of the charitable company will be put to the Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the Trustees on 31 October 2011 and signed on their behalf by

Mary Broadfoot
Secretary

The Breastfeeding Network

Independent Auditor's Report to the Trustees of The Breastfeeding Network

We have audited the financial statements of The Breastfeeding Network for the year ended 31 March 2011 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (Effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made exclusively to the charity's Trustees, as a body, in accordance with Section 44 (1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and Auditor

As explained more fully in the Trustees' Responsibilities Statement (set out in the Trustees' Annual Report), the Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The Trustees have elected for the financial statements to be audited in accordance with the Charities and Trustee Investment (Scotland) Act 2005 rather than also with the Companies Act 2006. Accordingly we have been appointed as Auditor under Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's [APB's] Ethical Standards for Auditors.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard - Provisions Available for Small Entities, in the circumstances set out in note 19 to the financial statements.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

The Breastfeeding Network

Independent Auditor's Report to the Trustees of The Breastfeeding Network (continued)

Matters on which we are required to report by exception

In respect of the following matters where the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept proper and adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in respect of these matters.

Mark Mulholland (Senior Statutory Auditor)

for and on behalf of

Alexander Sloan

**Chartered Accountants and
Statutory Auditor**

31 October 2011

38 Cadogan Street

Glasgow

G2 7HF

Alexander Sloan is eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

The Breastfeeding Network
Statement of Financial Activities
(incorporating Income and Expenditure Account)
for the year ended 31 March 2011

	Unrestricted funds	Restricted funds	2011 Total	2010 Total	
Notes	£	£	£	£	
Incoming resources					
Incoming resources from generated funds					
Voluntary income	2	10,421	163,320	173,741	177,824
Activities for generating funds	3	2,059	-	2,059	729
Investment income	4	4,040	-	4,040	3,524
Incoming resources from charitable activities	5	1,152,294	-	1,152,294	962,924
Other incoming resources	6	2,200	-	2,200	2,731
Total incoming resources		<u>1,171,014</u>	<u>163,320</u>	<u>1,334,334</u>	<u>1,147,732</u>
Resources expended					
Costs of generating funds					
Fundraising trading costs	7	(619)	-	(619)	(1,722)
Charitable activities	8	(1,280,687)	(155,067)	(1,435,754)	(969,861)
Governance costs	9	(18,320)	-	(18,320)	(17,349)
Total resources expended		<u>(1,299,626)</u>	<u>(155,067)</u>	<u>(1,454,693)</u>	<u>(988,932)</u>
Net movement in funds		(128,612)	8,253	(120,359)	158,800
Reconciliation of funds					
Total funds brought forward		639,096	81,340	720,436	561,636
Total funds carried forward		<u><u>510,484</u></u>	<u><u>89,593</u></u>	<u><u>600,077</u></u>	<u><u>720,436</u></u>

The notes on pages 13 to 20 form an integral part of these financial statements.

The Breastfeeding Network

Balance Sheet as at 31 March 2011

		2011		2010	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	13		6,675		2,472
Current assets					
Stocks		6,831		18,222	
Debtors	14	197,879		250,643	
Cash at bank and in hand		733,169		681,650	
		<u>937,879</u>		<u>950,515</u>	
Creditors: amounts falling due within one year	15	<u>(344,477)</u>		<u>(232,551)</u>	
Net current assets			<u>593,402</u>		<u>717,964</u>
Net assets			<u>600,077</u>		<u>720,436</u>
Funds					
Unrestricted funds					
General funds	17		510,484		639,096
Restricted funds	18		<u>89,593</u>		<u>81,340</u>
			<u>600,077</u>		<u>720,436</u>

The financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Directors on 31 October 2011 and signed on their behalf by

Marianne Monie
Trustee
Registered number: SC330639

The notes on pages 13 to 20 form an integral part of these financial statements.

The Breastfeeding Network

Notes to the Financial Statements for the year ended 31 March 2011

1. Accounting policies

1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005) issued in March 2005, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

1.2. Incoming resources

Voluntary income including donations, gifts and grants that provide core funding or are of general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies that the grant or donation must only be used in future accounting periods, or when the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income from commercial trading activities is recognised as earned (as the related goods and services are provided).

Income from investments is included in the year in which it is receivable.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions is recognised as earned (as the related goods or services are provided). Grant income included in this category provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

1.3. Resources expended

Expenditure is recognised on an accruals basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

1.4 Activity based reporting

The Trustees are of the opinion that the charity has a single activity and there is no merit in providing further analysis within the notes to the accounts.

The Breastfeeding Network

Notes to the Financial Statements for the year ended 31 March 2011

1.5. Tangible fixed assets and depreciation

Fixed assets are stated at cost less accumulated depreciation.

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings
and equipment - 33% straight line

1.6. Stock

Stock is valued at the lower of cost and net realisable value.

2. Voluntary income

	2011	2010
	£	£
Donations	6,797	9,778
Dept of Health - National Breastfeeding Helpline	150,000	150,000
Department of Health - Support in Bengali	13,320	13,320
Aberystwyth Town Council grant	-	1,040
Membership subscriptions	3,624	3,686
	<u>173,741</u>	<u>177,824</u>

3. Activities for generating funds

	2011	2010
	£	£
Fundraising	2,059	729
	<u>2,059</u>	<u>729</u>

4. Investment income

	2011	2010
	£	£
Interest received	4,040	3,524
	<u>4,040</u>	<u>3,524</u>

The Breastfeeding Network

Notes to the Financial Statements for the year ended 31 March 2011

5. Incoming resources from charitable activities	2011	2010
	£	£
Leaflet sales	40,080	29,220
Training	225,346	232,856
Breastfeeding centre	35,298	31,735
Resource Boxes	4,600	4,900
Quality standard setting and promotion	87,695	39,201
Infant feeding advisers/ employees on secondment	129,276	87,513
Peer Support Income	629,999	537,499
	<u>1,152,294</u>	<u>962,924</u>
6. Other incoming resources	2011	2010
	£	£
Other income	2,200	2,731
	<u>2,200</u>	<u>2,731</u>
7. Fundraising trading costs	2011	2010
	£	£
Other fundraising trading costs		
Personalised stationery	<u>619</u>	<u>1,722</u>

The Breastfeeding Network

Notes to the Financial Statements for the year ended 31 March 2011

8. Costs of charitable activities

	2011	2010
	£	£
Wages and salaries	107,125	30,501
Employer's NI contributions	49,759	30,222
Local Projects	123,679	75,111
Peer Support Programmes	522,746	316,696
Other charitable activities	127,854	88,160
Leaflet and publicity costs	45,664	20,513
Training, supervision and books	208,911	165,702
Drugline	3,829	3,803
Breastfeeding centre costs	38,257	37,919
Helplines	132,839	132,670
Supporting	2,378	130
Newsletter	5,815	6,169
Printing, postage and stationery	18,972	31,947
Telephone and internet	4,444	3,767
Computer costs	667	2,562
Insurance	21,682	11,590
Bad Debts	6,494	-
General expenses	3,033	2,774
Repairs and maintenance	231	61
Subscriptions	1,439	1,789
Travelling expenses	5,720	6,407
Bank charges	67	-
Depreciation	4,149	1,368
	1,435,754	969,861
	1,435,754	969,861

9. Governance costs

	2011	2010
	£	£
Staff training	1,193	1,337
Legal and professional	6,523	4,671
Audit	7,454	7,844
AGM and Trustee meetings	3,150	3,497
	18,320	17,349
	18,320	17,349

The Breastfeeding Network

Notes to the Financial Statements for the year ended 31 March 2011

10. Net (resources expended)/incoming resources for the year

	2011	2010
	£	£
Net (resources expended)/incoming resources is stated after charging:		
Depreciation and other amounts written off tangible assets	4,149	1,368
Auditors' remuneration	7,454	7,844
	<u> </u>	<u> </u>

11. Employees

Number of employees

The average monthly numbers of employees during the year were:

	2011	2010
	Number	Number
	101	40
	<u> </u>	<u> </u>

Employment costs

	2011	2010
	£	£
Wages and salaries	107,125	30,501
Social security costs	49,759	30,222
	<u> </u>	<u> </u>
	<u>156,884</u>	<u>60,723</u>

There were no employees who received remuneration of over £60,000 in the period.

12. Trustees' emoluments

The following trustees received remuneration, as authorised by the executive committee, for services provided other than as trustees during the year:

	£
Phyll Buchanan	4,488
Zoe Chadderton	88
Marianne Monie	508
Sukie Woodhouse	1,504

Five trustees, received on aggregate £1,441 for reimbursement of travel, postage and telephone expenses.

Phyll Buchanan also received gross salary of £60,000 during the year, funded by the Department of Health (DH), as she was seconded to DH as an Infant Feeding Best Practice Advisor.

The Breastfeeding Network

Notes to the Financial Statements for the year ended 31 March 2011

	Fixtures, fittings and equipment	Total
	£	£
13. Tangible fixed assets		
Cost		
At 1 April 2010	4,104	4,104
Additions	8,352	8,352
At 31 March 2011	12,456	12,456
Depreciation		
At 1 April 2010	1,632	1,632
Charge for the year	4,149	4,149
At 31 March 2011	5,781	5,781
Net book values		
At 31 March 2011	6,675	6,675
At 31 March 2010	2,472	2,472
14. Debtors	2011	2010
	£	£
Trade debtors	189,945	245,831
Prepayments and accrued income	7,934	4,812
	197,879	250,643
15. Creditors: amounts falling due within one year	2011	2010
	£	£
Other taxes and social security costs	18,086	11,450
Other creditors	820	-
Accruals and deferred income	325,571	221,101
	344,477	232,551

The Breastfeeding Network

Notes to the Financial Statements for the year ended 31 March 2011

16. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2011 as represented by:			
Tangible fixed assets	6,370	305	6,675
Current assets	848,591	89,288	937,879
Current liabilities	(344,477)	-	(344,477)
	<u>510,484</u>	<u>89,593</u>	<u>600,077</u>

17. Unrestricted General Funds

	1 Apr '10 £	Incoming £	Outgoing £	31 Mar '11 £
General Fund	639,096	1,171,014	(1,299,626)	510,484
	<u>639,096</u>	<u>1,171,014</u>	<u>(1,299,626)</u>	<u>510,484</u>

Purposes of General Funds

General Fund

The General fund comprises income which has been given to the charity without conditions as to how it may be spent.

The Breastfeeding Network

Notes to the Financial Statements for the year ended 31 March 2011

18. Restricted funds	1 Apr '10 £	Incoming £	Outgoing £	31 Mar '11 £
Department of Health - National Helpline	76,096	150,000	(145,141)	80,955
Department of Health - Bengalililne	3,150	13,320	(8,150)	8,320
Awards for All	1,054	-	(806)	248
Aberystwyth Town Council grant	1,040	-	(970)	70
	<u>81,340</u>	<u>163,320</u>	<u>(155,067)</u>	<u>89,593</u>

Purposes of restricted funds

Department of Health - National Helpline

This money was received by the charity in support of the development of the single National helpline on breastfeeding.

Department of Health - Bengalililne

The Department of Health provided this grant to aid with the project "Supporterline in Bengali".

Awards for All

This grant was provided to aid training and to enable the charity to offer Welsh lessons supporter training.

Aberystwyth Town Council grant

This money was donated to the Charity to help towards the costs of offering support to breastfeeding mothers.

19. Ethical matters

In common with many other charities of our size and nature, we use our auditors to assist with the preparation of the financial statements.